

St. Patrick Catholic Classical School in Lufkin, TX is seeking qualified Catholic teachers for the 2024-2025 School year. We are looking for experienced teachers with a BS or BA degree and a valid Texas teaching certificate who desire to educate students academically and spiritually in a family-like Christian atmosphere. Call the School Office for more information. 936-634-6719.

### **St. Patrick Catholic Classical School Position Description**

Title: Teacher

Reports to: Principal

#### **Position Summary:**

Plan, organize and implement an appropriate instructional program in a Catholic and Classical learning environment that guides and challenges students to develop and fulfill their academic potential as well as guides student development spiritually, physically, emotionally, and socially.

#### **Job Responsibilities:**

- Prepare daily lesson plans in all required subjects
- Prepare instructional activities allowing for individual differences among the assigned students in an innovative and creative manner
- Develop and use Classical teaching methods and assessment techniques that are appropriate to the expected class and individual objectives
- Use student data to drive instruction
- Integrate instruction across the curriculum
- Supervises students, fostering and ensuring a disciplined and safe learning environment
- Encourage parent involvement and maintain open communication with parents
- Assign and grade class work, homework, tests and assignments
- Maintain accurate and complete records of students' progress and development
- Complete required components of the evaluation process
- Instruct and monitor students in the use of learning materials, technology and equipment
- Provide a Classical Education learning atmosphere which fosters student development spiritually, academically, physical, emotionally, and socially
- Attend and actively participate in Mass, and professional development
- Participate in department, school, diocesan and parent meetings
- Participate in activities such as fundraising activities, community outreach, Church activities, academic preparation and meets as required

- Cooperate with the principal in fulfilling professional responsibilities throughout the school
- Read and agree to follow the policies and procedures as defined in the employee handbook
- Use resources prudently
- Other duties as assigned

**Qualifications:**

- A minimum of a BA/BS in Education or in an appropriate subject area
- Current Texas teaching certificate for subjects assigned or willing to complete courses to obtain a Texas teaching certificate
- Submission to legal background check and certification in the Virtus ethics class
- Knowledge and implementation of relevant technology
- Ability to establish and maintain cooperative and effective working relationships with others
- Ability to communicate effectively orally and in writing
- Willingness to have a cell phone to communicate with other teachers and administration on a consistent basis
- Demonstrated faith commitment

**Christian commitment:**

- Role model and witness to a Christian lifestyle
- Catholic and Non-Catholic staff must be willing to attend Mass with students, learn and say Catholic prayers and participate in Liturgical events to motivate and set an example to students
- Promote a positive, charitable spirit and nurture a Catholic environment within the school community; interact with families promoting the total Christian education of the student
- Work openly, creatively, and cooperatively with the principal and other members of the staff
- Remains calm under pressure, never displaying anger, animosity, or lack of consideration toward students or staff